

Cape Elizabeth School District
Cape Elizabeth, Maine

Permission to Publish on the Schools' Websites

September 2006

Dear Parent/Guardian:

Cape Elizabeth School District has an active and informative website, as do many other schools in the state. All of our schools and the district would like to celebrate the special events, achievements and projects our students create as part of their educational experience. As part of your son/daughter's educational program he/she will have the opportunity to publish documents and projects on the Internet. Such projects may include: web pages, stories, poems, movies, slide shows, research projects and photographs to name a few.

We will publish such work only with your written permission. Some important highlights of the policy for publishing students photos or work include:

- We will not publish full name, address, email addresses or phone number of students.
- First names or first names and initial may be used where appropriate.
- Published photographs or video would generally contain group shots.
- Photos of individual students will not be published without this signed release form

To see examples of work that is already published on the Internet, check out the following address:

<http://www.cape.k12.me.us/studentproj.html>

We think this is an exciting opportunity for our students. Please sign and return this form to your child's homeroom teacher (Pond Cove & Middle School) or the main office (High School) if you are willing to give the schools permission to publish to the web.

Thank you.

Gary Lanoie, Technology Coordinator

Release Form
Permission to Publish on the Schools' Websites

On behalf of my child _____,
Printed Student Name

I grant the Cape Elizabeth School District permission to publish documents on school and district web pages throughout the current school year.

I give permission for the publication of the following items:

Photographs Student Work/Projects

I do not grant the Cape Elizabeth School District permission to publish documents on school and district web pages.

Signed: _____, Date: _____
Parent or Guardian Signature